

LUDLOW COUNCIL MEETING
MINUTES

January 14, 2010

Mayor Ed Schroeder called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Mayor Schroeder requested a moment of silence and prayer for the people of Haiti affected by the earthquake. Laurie Sparks called the roll, which showed the following council members present: Mike Gaiser, Cindy Schachere, Charlie Manning, Joyce McMullin, Bill Froehle, and Ken Wynn.

ALSO ATTENDING: Attorney Jeff Otis, City Administrative Officer Brian Dehner, City Clerk Laurie Sparks, Building/Zoning Administrator Joe Schutzman, City Engineer Bruce Brandstetter, Fire Department Representative Jeff Chipley, and Police Chief Wayne Turner

Motion by Mr. Froehle, second by Ms. McMullin, to approve the minutes from the council meeting on December 10, 2009. Motion carried, all ayes.

Presentation of the 2008/2009 Audit

Matt McQueary of Van Gorder, Walker & Co., Inc. thanked Mayor Schroeder, Council and City Staff for working with their firm to conduct the City's audit. Mr. McQueary discussed an overview of the audit process and offered suggestions on steps to take to enhance daily operations. Discussion on the draft of the audit report and handout of the audited financial statements. Mr. McQueary reported the City is solid financially overall, but recommended Council compare current revenue sources to other cities to see if more funds could be generated. **Motion by Mr. Froehle, second by Ms. McMullin, to approve the audit for fiscal year 2008-2009 as presented by Van Gorder, Walker, & Co., Inc. Motion carried, all ayes.**

MAYOR'S REPORT

Mayor Schroeder thanked everyone involved in getting the wreaths and nativity set up for the holidays. Discussion on Mr. Dehner's suggestion to have the City pay for the cost of the annual fireworks and Ludlow Youth Football (LYF) sponsor the festival. Mr. Dehner suggested several members of council form a committee to be involved in planning and negotiating with LYF. Discussion on the amount the City has spent on the festival in recent years. This year, the festival will be held on June 18th & 19th. The Kentucky Department of Transportation has prohibited money collection in the state right of ways, which includes Elm and Deverill Streets. Ms. McMullin suggested working with LYF as the City has done in the past for this year's festival and look into other options for the future. A resolution outlining the City's financial commitment to the festival and fireworks will be presented to Council at the February meeting.

COMMITTEE REPORTS

Mr. Wynn

Mr. Wynn is working Larry Bunkelman on forming the Ludlow Civic Club. The *Ludlow Community Connection* mailed out over 200 papers to subscribers and copies will be available in stores. Mayor Schroeder asked everyone to pray for Mr. Wynn who will be donating a kidney to his niece on January 19, 2010.

Ms. McMullin

Ms. McMullin had nothing to report.

Mr. Froehle

Mr. Froehle had nothing to report.

Mr. Manning

Mr. Manning thanked the department heads for their reports. Mr. Manning complimented Public Works keeping the streets clear during the recent snow.

Ms. Schachere

Ms. Schachere complimented Public Works on keeping the streets clear of snow. Ms. Schachere read a letter of apology to the residents of High Point and advised that after 7 years, she and Diane Cook are resigning from planning their holiday events. Mayor Schroeder received a call from the Ludlow Senior Center Director requesting the Mayor and Council members occasionally attend their meetings. The Senior Center meetings are on the second and fourth Mondays of each month at 1:00 p.m. Mayor Schroeder will attend a meeting in February.

Mr. Gaiser

Mr. Gaiser had nothing to report.

City Engineer's Report

Mr. Brandstetter discussed the project status report. The newly planted trees in the streetscape area will be guaranteed for one year from the date they were planted. Discussion on the status of the light post replacement.

Building/Zoning Report

Mr. Schutzman advised the City's ISO rating review was conducted on Wednesday and the report should be available in six weeks.

Fire Department Report

Mayor Schroeder thanked Mr. Chipley for the report submitted earlier to Council.

Police Department Report

The monthly report was included in the council packets. Chief Turner advised the Ludlow High School Class of 1948 and Ludlow Pharmacy made donations to cover the costs of the Christmas dinner at High Point.

Mayor Schroeder advised the City is in the process of purchasing and installing a microphone and speaker system for the meetings.

UNFINISHED BUSINESS

Second Reading of Ordinance 2009-11

Mr. Otis completed the second reading of Ordinance 2009-11 *An Ordinance Repealing City of Ludlow Ordinance 2002-12*. Mr. Otis advised the existing ordinance was drafted improperly and must be

repealed before the City could move forward with a Historic District. Discussion on Historic District guidelines. **Motion by Ms. McMullin, second by Mr. Wynn, to adopt Ordinance 2009-11. Motion carried: 4 ayes, 2 nays (Ms. Schachere, Mr. Gaiser).**

Second Reading of Ordinance 2009-12

Mr. Otis completed the second reading of Ordinance 2009-12 *An Ordinance Repealing City of Ludlow Ordinance 2003-17*. Mr. Otis confirmed once the ordinances are repealed, the City could revisit the Historic District issue in the future. In response to Ms. Schachere's question, Mr. Wynn advised he requested Ordinances 2009-11 and Ordinances 2009-12 be brought before Council. Discussion on issues with the Historic District guidelines. Ms. Schachere requested Mr. Manning and Mr. Froehle give their opinions on the Historic District, but neither spoke on the issue. **Motion by Ms. McMullin, second by Mr. Froehle, to adopt Ordinance 2009-12. Motion carried: 5 ayes, 1 nay (Ms. Schachere).**

NEW BUSINESS

Resolution 2010-1

Mr. Otis completed the first reading of Ordinance 2010-1 *A Resolution Re-Appointing Members to Serve on City of Ludlow Boards*. **Motion by Ms. McMullin, second by Mr. Gaiser, to pass Resolution 2010-1. Motion carried, all ayes.**

Resolution 2010-2

Mr. Otis read the title of Resolution 2010-2 *A Resolution Authorizing Mayor Schroeder to Sign the Annual Letter of Commitment Between the City of Ludlow and the Kentucky Renaissance on Main Program*. **Motion by Mr. Froehle, second by Mr. Manning, to approve Resolution 2010-2. Motion carried, all ayes.**

Resolution 2010-3

Discussion on the Development Agreement required by the state as part of the Neighborhood Stabilization Program (NSP). The property at 207 Adela will be converted from 4-units to two separate condominium-style apartments. Discussion on concerns that the properties will sit vacant for a long time. **Motion by Ms. McMullin, second by Mr. Gaiser, to authorize Mayor Schroeder to enter into the Development Agreement with Housing Authority of Northern Kentucky (HONK) to rehabilitate the homes at 38 Carneal Street, 45 Ash Street, and 458 Oak Street as part of the NSP Program. Motion carried, all ayes.**

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

Mayor Schroeder read emails the City received from Tess Burns and Jessica Powell, two residents in support of keeping the Historic Preservation Board.

Kevin Raleigh, Recruiting Assistant for the Covington Census Office, thanked the City for allowing them to conduct Census testing in the Meeting Room. Discussion on requirements for available Census jobs. Hiring for Census jobs, ranging in pay from \$10.50 per hour to \$13.75 per hour, will begin in April. An article listing the dates of the Census testing will be published in the *Ludlow Community Connection*.

Kelly Hammel of 529 Oak Street inquired whether a Renaissance Committee will be formed since the City is continuing to participate in the Mainstreet Program. Mr. Dehner advised a Renaissance Committee will be formed at a future date. Mr. Dehner advised Ms. Hammel that Ludlow School PTO information could be posted on the City's Facebook page if she emails it to the City.

Lesley Amann of 208 Adela Avenue asked everyone in favor of a Historic District to raise their hands and many responded. Mr. Froehle advised he is not opposed to having a Historic Preservation Board, but respects the City Attorney's legal opinion that the existing ordinances must be rescinded because they were drafted incorrectly.

Peggy Guier of the Kentucky Heritage Council is the preservation coordinator for the state and oversees the federal/state/local partnership grants. Of the federal funds received, 10% must be distributed to local governments in grants that usually range from \$5,000.00 - 10,000.00. This year, \$79,000.00 in grant money was distributed among nine cities in the state. In order to qualify for a state rehabilitation tax credit, a property must be in a National Register of Historic Places area. Ms. Guier encouraged the City to put guidelines into place to regulate changes and discussed several historic districts throughout the state.

Melanie Anicka of 229 Ludford Street inquired whether she could obtain information about the grant awarded for the proposed grocery store. Ms. Anicka advised she would like to preserve the historic areas of the City for future generations.

Kelly Hammel inquired about the difference between the National Register of Historic Places area formed in 1982 and the Historic Preservation District formed in 2002. Ms. Guier confirmed that residents in the National Register area qualify for a tax credit. In response to Mr. Dehner's questions, Ms. Guier confirmed the City would not be eligible for part of the \$79,000.00 in grants that were awarded statewide. Ms. Guier confirmed the City has not received grant funds from the Kentucky Heritage Council in the past.

Motion by Mr. Froehle, second by Mr. Manning, to adjourn the meeting at 8:50 p.m. Motion carried, all ayes.

Respectfully submitted,

Laurie Sparks

Attest: _____
Ed F. Schroeder, Mayor