

**LUDLOW COUNCIL MEETING**  
**MINUTES**

**February 11, 2010**

Mayor Ed Schroeder called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Mike Gaiser, Cindy Schachere, Charlie Manning, and Joyce McMullin. (Bill Froehle and Ken Wynn were absent.)

*ALSO ATTENDING:* Attorney Jeff Otis, Attorney Tom Miller, City Administrative Officer Brian Dehner, City Clerk Laurie Sparks, City Engineer Dave Lorei, Fire Chief Ken Williams, and Police Chief Wayne Turner

**Presentation of Sergeant's Stripes and Detective Badge**

Chief Turner introduced the families of Sergeant Bart Beck and Detective Thomas Hawks. Sgt. Beck's mother and his wife pinned the sergeant's stripes pins on his uniform collar. Mayor Schroeder presented Det. Hawks with the Detective's badge.

**Motion by Ms. Schachere, second by Ms. McMullin, to approve the minutes from the council meeting on January 14, 2010. Motion carried, all ayes.**

**MAYOR'S REPORT**

Mayor Schroeder thanked the department heads for their reports. Mayor Schroeder praised Public Works for doing a great job with snow removal during the recent snowstorm.

**COUNCIL REPORTS**

*Ms. McMullin*

Ms. McMullin thanked Public Works for keeping the streets clear during the recent snow. Breakfast with the Easter Bunny will be at the First Baptist Church of Ludlow on Saturday, March 27, 2010, from 9:30 a.m. until 11:00 a.m. Anyone interested in participating in the Memorial Day Parade will need to contact the City of Bromley, which is organizing the event. Ms. McMullin advised she is working with Paul Wolgin to clean up several downtown storefronts and hopes to use the former city building for the Ludlow Historical Society. The Ludlow Community Connection was mailed out to subscribers and is available at several businesses throughout the city. Ms. McMullin advised she would pick up the extra boxes of last month's paper and drop them off at the recycling bin.

*Mr. Manning*

Mr. Manning thanked everyone for the staff reports and thanked Public Works for keeping the streets clear during the recent snowstorm.

*Ms. Schachere*

Ms. Schachere thanked everyone for the staff reports and thanked Public Works for keeping the streets clear during the recent snowstorm.

Mr. Gaiser

Mr. Gaiser had nothing to report.

City Engineer's Report

Mr. Lorei discussed the project status report. Discussion on the status of repairing the 400 block of Hazen Street. Mr. Dehner advised the City is still working with the Sanitation District to correct the storm water issues on Hazen Street. SD1 has agreed to pay for half of the cost of storm water improvements. Mr. Gaiser advised the 200 block of Oak Street is in need of repair. Public Works plans to patch large areas of the 200 block of Oak Street to preserve the street longer. Mayor Schroeder advised the new stoplight has been installed at the intersection of Oak and Adela. The City will pay for \$6,000.00 of the \$28,000.00 total replacement cost. Discussion on the status of cameras at that intersection and in the park. Chief Turner will look into determining the proper placement of the "No Turn on Red" sign on Adela Avenue at the intersection of Oak Street.

Fire Chief's Report

Chief Williams had previously submitted his report. Mayor Schroeder requested Chief Williams provide the City with a copy of the TransCare run report he receives each month.

Police Chief's Report

Discussion on the redesigned city citations that would combine the citations, warning, and car impound tickets and remove the return envelope to save printing costs. Discussion on restructuring the fees to generate more revenue. City ordinances already allow for a charge of between \$25.00 and \$100.00 for citations. Discussion on a proposed rate increase to \$40.00 for general parking citations and \$75.00 for handicap and fire zone parking violations. After discussion, Council agreed to the proposed rate increase and will revisit the issue in six months to review the amount of revenue that is generated.

City Administrative Officer's Report

Mr. Dehner advised the recent snow storms cost the City between \$7,000.00 and \$10,000.00. The City receives brine from the State to pre-treat the streets and some salt to treat the State routes. Discussion on the policy regarding clearing the alleys. Mr. Dehner discussed updated plans for the grocery store and pharmacy. The owners are waiting to see if a grant to purchase equipment has been approved. Mr. Wolgin has been working full-time since December on the Neighborhood Stabilization Program (NSP) grant. The City plans to purchase the properties at 38 Carneal Street, 45 Ash Street, and 207 Adela Avenue with NSP funds. The Shor family has donated to the City the two buildings formerly used by Duro Bag. The buildings are located at the corner of Oak and Davies and in the 400 block of Linden Street. Mr. Dehner advised it may take several years to develop the properties. Tom Gaither has suggested utilizing the building at Oak and Davies as an artist community. Duro's building on Poplar Street is owned by the railroad.

**UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**Resolution 2010-4**

Mr. Otis read Resolution 2010-4 *A Resolution in Support of the City of Ludlow Sponsorship of the Ludlow Youth Football Association's Annual Ludlow Festival and Fireworks Display in June 2010.* **After discussion, motion by Ms. McMullin, second by Mr. Gaiser, to approve Resolution 2010-4. Motion carried, all ayes.**

**Vote on Ludlow PTO's Request for Permission to Block Off Streets for the May Festival**

Mr. Otis read a letter from the Ludlow PTO regarding the annual May Festival. Mr. Dehner advised the Ludlow PTO could pick up the barricades and No Parking signs from the City, but the City would not post the signs or put up the barricades. The PTO will send out letters to residents affected by the street closures one week before the festival. Ms. McMullin advised the street closure does inconvenience the residents and could present a problem with access in the event of an emergency. Ms. McMullin suggested having the school look into other locations for the festival. Ms. Hammel advised the PTO suggested moving the festival to the park, but the school was opposed to moving it away from school grounds. Mr. Dehner advised he would like to restrict access and parking in the 500 block of [Walnut and Cedar] alleys to residents only. Discussion on whether an officer would be required to monitor the intersections where the streets will be blocked off. **Motion by Ms. McMullin, second by Ms. Schachere, to approve Ludlow PTO's request for permission to block off the 500 block of Oak Street and the 100 block of Adela Avenue from 6:00 p.m. on April 20, 2010 through April 30, 2010 for the May Festival. Motion carried, all ayes.**

**Discussion on Distribution of Historic Preservation Board Funds**

Ms. Schachere advised the Historic Preservation Board (HPB) voted at their last meeting to donate \$500.00 to First Baptist Church of Ludlow and \$1,500.00 to St. Luke's Community Church for building maintenance and preservation. The total amount remaining in the HPB budget at the time was \$4,835.00. Mr. Miller recommended tabling the decision until he could further research the issue of donating the funds. Mr. Miller suggested public funds money may possibly be awarded to private entities if they are in the form of a grant. Ms. Schachere made a motion to apply the remaining \$2,835.00 from the HPB funds to the Ludlow Historical Society and, if the group is not formed, the funds would be applied to the maintenance and repair of the war memorial in Ludlow Park. Mr. Miller advised he would need to investigate how the funds would be dispersed now that the Board is dissolved. Mr. Miller and Ms. Schachere will meet to discuss distribution of the funds. At Ms. Schachere's request, Mr. Miller will also provide Ms. Schachere with documentation outlining the reasons why the HPB was not formed correctly. In response to Ms. Schachere's question, Mr. Dehner advised that Mr. Wynn and Ms. McMullin had requested an ordinance be drafted to repeal the ordinance creating the Historic Preservation Board.

**Motion by Ms. McMullin, second by Ms. Schachere, to adjourn the meeting at 8:25 p.m. Motion carried, all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Ed F. Schroeder, Mayor