

**LUDLOW COUNCIL MEETING**  
**MINUTES**

**May 6, 2010**

Mayor Ed Schroeder called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Ken Wynn, Joyce McMullin, Charlie Manning, and Mike Gaiser.

**Motion by Ms. McMullin, second by Mr. Wynn, to approve the minutes from the council meeting on April 8, 2010, with corrections as noted by Ms. McMullin. Motion carried, all ayes.**

*ALSO ATTENDING:* Attorney Jeff Otis, City Administrative Officer Brian Dehner, City Clerk Laurie Sparks, and Police Chief Wayne Turner

**MAYOR'S REPORT**

Mayor Schroeder thanked the Fire Department for doing a great job extinguishing the recent house fire in the 400 block of Elm Street. Mayor Schroeder thanked Public Works for installing flags on the utility poles throughout Ludlow Park and at Carlisle Field.

**COMMITTEE REPORTS**

Mr. Wynn

The *Ludlow Community Connection* is doing well. The Ludlow Civics Club received its tax exempt status from the IRS and will meet next month to plan events.

Ms. McMullin

The Citywide Yard Sale will be on Saturday, June 5<sup>th</sup> (rain date is June 12<sup>th</sup>). Large Item Pick Up will be on Saturday, June 26<sup>th</sup>. Ms. McMullin thanked Brian Houillion for working with the Ludlow Historical Society. The next Historical Society meeting is scheduled for May 19<sup>th</sup>. Ms. McMullin commented on the success of Circus Mojo and noted the recent article in *The Kentucky Enquirer*. Ms. McMullin congratulated the owners of the new restaurant, Hi-ways 2, on their recent opening.

Mr. Manning

Mr. Manning thanked Chief Turner for the Police Report. In response to Mr. Manning's concerns, Chief Turner advised a TANK bus driver told him that people parking in the bus stops in Ludlow is very rarely an issue.

Mr. Gaiser

Mr. Gaiser had nothing to report.

**Police Chief's Report**

Chief Turner submitted his monthly report to Council.

### City Administrative Officer's Report

Mr. Dehner discussed the draft of the 2010-2011 Budget. The first reading of the ordinance to adopt the Budget will be at the June council meeting. Discussion on the status of the NSP grant/project. Final drawings for renovations of all three properties should be completed next week. TBNK will begin installing microphones in the Ed F. Schroeder Meeting Hall in the next couple of weeks and hopes to have them in use for the June council meeting. Paving and curb replacement in the 200-400 blocks of Oak Street should be completed by the end of May. Discussion on the second phase of the Elm Streetscape Project. Target date for construction to begin on the Project is September or October. Discussion on the status of the foreclosure on 6 Carneal Street. Tom Miller is in the process of preparing the paperwork for the City to acquire the Duro Bag properties. Council will need to decide whether the City should be an active bidder on the Barker property, which is scheduled to go up for Master Commissioner's sale in June. Mr. Miller is compiling information on the estimated costs involved in acquiring the Barker property. Kenton County filed the foreclosure suit on the KDI properties, but is holding off on proceeding with the sale if the City acquires the property through eminent domain. Mr. Miller has recommended the City retain an attorney specializing in environmental issues to examine the environmental concerns with all three properties before proceeding with eminent domain. There would be an agreement with the Federal EPA and with the State to properly maintain the cap on the KDI property.

### UNFINISHED BUSINESS

None

### NEW BUSINESS

#### Resolution 2010-12

Mr. Dehner discussed the resolution presented by the Municipal Government League and the Northern Kentucky City/County Manager's Association (NKCCMA) to express opposition to mandating collective bargaining with city employees. Mr. Otis read Resolution 2010-12 *A Resolution in Opposition to Senate Bill 3194, Senate Bill 1611, and House Bill 413*. **Motion by Ms. McMullin, second by Mr. Gaiser, to pass Resolution 2010-12. Motion carried, all ayes.**

#### *Vote on a Request to Close a Portion of Helen Street for a Graduation Party*

Darla Lyon of 602 Laurel Street submitted a request to block off a portion of Helen Street for her daughter's graduation party. **Motion by Mr. Wynn, second by Mr. Gaiser, to allow Helen Street to be blocked off between Teed Alley and Laurel Street on May 29<sup>th</sup> from 2:00 p.m. until 7:00 p.m. for a graduation party. Motion carried, all ayes.**

#### Municipal Order 2010-1

Mr. Otis read Municipal Order 2010-1 *A Municipal Order/Resolution of the City of Ludlow, Kentucky Adopting the Comprehensive Personnel & Pay Classification Plan, Attached Hereto*. Discussion on the creation of the Code Enforcement Officer position. Currently, Council has not approved hiring anyone to fill the Firefighter/EMT position, but the order creates

the position for use in the future. Discussion on job descriptions/positions in the Police Department. **Motion by Ms. McMullin, second by Mr. Wynn to pass Municipal Order 2010-1. Motion carried, all ayes.**

#### *First Reading of Ordinance 2010-1*

Mr. Otis completed the First Reading of Ordinance 2010-1 *An Ordinance Adopting and Enacting the Comprehensive Pay Plan for the Non-Elected City Officers and Employees of the City of Ludlow, In Accordance with KRS 83A.070(2)*. Mr. Dehner confirmed the ordinance only approves the salary range. The specific salary amounts are approved annually through the budget. The NKCCMA Salary Survey was used as a basis for the salary ranges.

#### *Discussion on Amending Sign Regulations in the Zoning Ordinance*

Mr. Wynn, Mr. Gaiser, and Mr. Schutzman recently met with Ms. Frisk, owner of The Classy Pig, to review her plans for a restaurant sign. Mr. Dehner advised, with Council's approval, Mr. Schutzman could grant Ms. Frisk a temporary permit for the sign and begin the process of amending the sign ordinance to allow it. The proposed sign amendment would be in effect in the Neighborhood Commercial District, which is the area on Elm Street between Kenner and Traverse Streets. After discussion, Mr. Dehner advised he would present a proposal on the amended sign regulations for Council to review.

#### *Discussion on Fire Department Stipend Pay*

Mr. Dehner advised Chief Williams had requested authorization for stipend pay for Fire Department volunteers during the week in addition to the weekends. There is money in the budget to cover the stipend. Mr. Gaiser advised he hopes the stipend would encourage more people to volunteer. **Motion by Ms. McMullin to increase stipend pay availability to include Monday through Saturday, 6:00 p.m. until 6:00 a.m., at a rate of \$25.00 per shift in addition to the current stipend of \$50.00 for Sunday shifts. Motion carried, all ayes.**

#### *Discussion on Surplus Vehicles*

The City needs to surplus three Crown Victorias from the Fire Department and Police Department which are not in use and costing the City to insure them. Discussion on the process to advertise for bids and specifications for accepting the sealed bids. Mr. Miller will review the ad before it runs in *The Kentucky Enquirer*. Mr. Dehner suggested donating one of the vehicles to Ludlow Youth Football to use as a fundraiser at the Ludlow Fireworks Festival.

#### *Appoint Two Members to Fill Vacancies on Council*

Mr. Dehner discussed the process involved in interviewing applicants to fill the vacancies on Council. **Motion by Ms. McMullin, second by Mr. Gaiser, to appoint Christopher "C.J." Kleier to fill the vacancy created on Council by the resignation of Cindy Schachere. Motion carried, all ayes.** Mayor Schroeder administered the Oath of Office to C.J. Kleier. **Motion by Mr. Wynn, second by Ms. McMullin, to appoint Denny Allen to fill the vacancy created on Council by the resignation of Bill Froehle. Motion carried, all ayes.** Mayor Schroeder administered the Oath of Office to Denny Allen. Mayor Schroeder welcomed both to Council.

**CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL**

Cindy Powell, Treasurer of Ludlow Youth Football, complimented the Fire Department on doing a great job extinguishing the recent house fire on Elm Street. Since state law now prohibits donation collections on state routes, Ms. Powell requested permission to collect donations at the intersection of Oak and Adela Streets. Council does not have the authority to change the law because it was established by the Kentucky Transportation Cabinet. **Motion by Ms. McMullin, second by Mr. Gaiser, to authorize Ludlow Youth Football to collect donations at the intersection of Oak and Adela Streets on Friday evenings for the next five weeks. Motion carried, all ayes.** Mr. Dehner advised the City could provide yellow vests for those collecting money in the intersection and requested that no minors participate in the collection. The City could park a vehicle near the intersection to improve visibility. Mayor Schroeder suggested placing an article in the *Ludlow Community Connection* requesting donations. The Fireworks Festival will be on June 18<sup>th</sup> and 19<sup>th</sup>. Discussion on the City's role in assisting with the Festival. Ms. Powell advised she had been contacted by a Delhi resident requesting permission to shoot off fireworks for a wedding from the riverfront area near the Southern Railway Bridge. Mr. Dehner advised the requested area is private property and permission would need to be obtained from the owner and the Army Corps of Engineers. Ms. Powell advised the resident's second choice would be to use Lemker Field. Mr. Dehner advised Council would need to review the request and address the issue of liability insurance. Mr. Dehner advised Ms. Powell to have the Delhi resident contact him to schedule a meeting to review the options.

**Motion by Mr. Kleier, second by Mr. Allen, to adjourn the meeting at 8:28 p.m. Motion carried, all ayes.**

Respectfully submitted,

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Laurie Sparks, City Clerk

Attest: \_\_\_\_\_  
Ed F. Schroeder, Mayor