

LUDLOW COUNCIL MEETING
MINUTES

June 10, 2010

Mayor Ed Schroeder called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance. Laurie Sparks called the roll, which showed the following council members present: Ken Wynn, Joyce McMullin, C.J. Kleier, Charlie Manning, Denny Allen, and Mike Gaiser.

Motion by Ms. McMullin, second by Mr. Wynn, to approve the minutes from the council meeting on May 6, 2010. Motion carried, all ayes.

ALSO ATTENDING: City Attorney Tom Miller, City Administrative Officer Brian Dehner, City Clerk Laurie Sparks, Special Projects Coordinator Brian Houillion, City Engineer Dave Lorei, Public Works Foreman Bernie Fiorelli, and Police Chief Wayne Turner

MAYOR'S REPORT

Mayor Schroeder and Mr. Dehner recently met with a committee in Frankfort to discuss the possibility of receiving a grant for the grocery store. Mayor Schroeder and Mr. Dehner attended a ceremony at TANK where they were presented a \$40,000.00 check by Governor Steve Beshear as part of the Safe Routes to School program. The money will be used to install a sidewalk on the west side of Adela Avenue north of Elm and to mark the crosswalks around the school.

COMMITTEE REPORTS

Mr. Wynn

The Ludlow Community Connection has several new advertisers. The Civics Club met and planned several community activities for the year. Mr. Wynn encouraged everyone to support LYF by attending the Fireworks Festival on June 18th and 19th. Discussion on advertising the festival on Riverside Marketplace's marquee. Ms. McMullin inquired about the cost of purchasing a digital sign for the Ludlow Municipal Center. Mr. Dehner advised the City has applied for a grant to cover the \$15,000.00 to \$25,000.00 cost of a sign.

Ms. McMullin

Ms. McMullin thanked everyone who participated in the Memorial Day Parade. Discussion on a letter the City received from a resident who was not pleased with the parade. Bromley and Ludlow take turns organizing the parade and Bromley was in charge this year. The Civics Club will organize the parade next year and try to get more participants. Ms. McMullin advised many residents participated in the Citywide Yard Sale on June 5th.

Mr. Kleier

Mr. Kleier met with Mr. Dehner and Mr. Allen on May 17th for a tour of the Ludlow Municipal Building. Mr. Kleier attended a recent school board meeting where he discovered the City would be receiving additional funds from the school to cover the cost of

the School Resource Officer. Discussion on the school board's inquiry about having the school's tax money collected by the City rather than Kenton County. Mr. Dehner advised he would have to see if the City's tax collection software could handle collection of the school funds. Mr. Kleier attended a recent Park Board meeting where the members advised they are pleased with Public Works' maintenance of the parks. Mr. Kleier attended the recent Ludlow High School graduation and congratulated all the graduates.

Mr. Manning

Mr. Manning thanked the department heads for their reports. Discussion on the status of allowing businesses to install signs which protrude out over the sidewalk. Mr. Dehner advised, with Mr. Gaiser and Mr. Wynn's recommendation, Mr. Schutzman issued The Classy Pig a temporary sign permit until the zoning ordinance is amended. Mr. Manning advised he is opposed to permitting hanging signs. Discussion on the issue with temporary signs hanging from the awning at Cash Express.

Mr. Allen

Mr. Allen recently spoke to Rick Smith who inquired about the status of the plaque on the front of the public works building dedicated to his father. Mr. Dehner advised the City is currently using the building. If the City sells the building in the future, the issue would be addressed then. Mr. Allen inquired whether residents in the 300 block of Linden Street could use the parking lot adjacent to the Duro building in that block. Mr. Dehner advised once the City acquires the property, there should not be an issue with opening the parking lot for local residents.

Mr. Gaiser

Mr. Gaiser had nothing to report.

City Engineer's Report

Mr. Lorei discussed the project status report. Discussion on the status of water meter replacement in Phase II of the Streetscape area. Construction on the Streetscape Project could begin in September. Discussion on the Oak Street paving project, which came in under the original contract bid. Ms. McMullin inquired when Adela Avenue would be repaved. It would cost approximately \$100,000.00 to pave Adela Avenue and the City only received \$65,000.00 in Municipal Road Aid. Mr. Dehner advised the City will need to look at getting the 400 block of Hazen Street paved next year once the storm water issues have been corrected.

Public Works Report

Ms. McMullin thanked Public Works for hanging and watering the flower baskets on the light poles throughout the downtown area.

Building/Zoning Report

Mr. Wynn discussed the letter Council received regarding an issue with bed bugs at 436 Highway Avenue. Mr. Dehner advised the issue had been somewhat resolved between the landlord and tenants. Some communities, including Covington, have regulations in place

for resolving bed bug issues. After discussion, Mr. Miller advised he would check with the City of Covington and draw up an ordinance regulating bed bug issues, including requirements for the disposal of infested furniture. Mr. Miller will present the information at the special council meeting on June 24th.

Police Chief's Report

Chief Turner's monthly report was included in the council packets.

Special Projects Coordinator's Report

Mr. Houillion discussed the status of the Imagination 2020 project. The Ludlow Historical Society will meet on Thursday, June 17th at 7:00 p.m. at the Ludlow Municipal Center Meeting Room.

City Administrative Officer's Report

Mr. Dehner discussed preliminary plans for the possible construction of a sports complex on the Lagoon property. Mr. Dehner recently met with the property owner, Ludlow School Board, and Southbank on site. If constructed, the Ludlow High School football stadium would be at the new complex. The City of Covington has also expressed an interest in the complex because of its proximity to Devou Park. Discussion on the roles of the School Board and City in developing and maintaining the complex. The school currently does not assist in the maintenance of the ball fields at Ludlow Park. The sports complex would be part of a five-year development plan. Discussion on working with Covington and Kenton County and looking into the possibility of obtaining federal funding for construction.

UNFINISHED BUSINESS

Second Reading of Ordinance 2010-1

Mr. Miller completed the second reading of Ordinance 2010-1 *An Ordinance Adopting and Enacting the Comprehensive Pay Plan for the Non-Elected City Officers and Employees of the City of Ludlow, In Accordance with KRS 83A.070(2)*. **Motion by Ms. McMullin, second by Mr. Wynn, to adopt Ordinance 2010-1. Motion carried, all ayes.**

NEW BUSINESS

Resolution 2010-18

Mr. Dehner advised the City is required to have a Title VI Plan in place as part of the NSP Program. Mr. Houillion will be the City's Title VI Coordinator. Mr. Miller read Resolution 2010-18 *A Resolution Approving the City of Ludlow's Title VI Plan*. **Motion by Ms. McMullin, second by Mr. Kleier, to approve Resolution 2010-18. Motion carried, all ayes.**

Resolution 2010-19

Council previously approved a development agreement with Housing Opportunities of Northern Kentucky (HONK), but the agreement must be amended to reflect the new HUD guidelines. Mr. Miller read, in title only, Resolution 2010-19 *A Resolution to Authorize Mayor Schroeder to Sign a Development Agreement with Housing Opportunities of Northern Kentucky (HONK)*. **Motion by Mr. Wynn, second by Mr. Manning, to approve Resolution 2010-19. Motion carried, all ayes.**

Resolution 2010-20

Chief Turner discussed the non-matching grant which, if awarded, would provide \$16,000.00 for first responders. Mr. Miller read Resolution 2010-20 *A Resolution Approving an Agreement with Kentucky Office of Homeland Security*. **Motion by Ms. McMullin, second by Mr. Wynn, to approve Resolution 2010-20. Motion carried, all ayes.**

Discussion on Audit Commitment Letter

Van Gorder, Walker & Co., Inc. requested the City sign a three-year commitment letter. The City could save between \$500.00 and \$1,000.00 annually by signing the three-year commitment letter, which is not a contract. With Council's authorization, Mr. Dehner will notify Van Gorder, Walker & Co., Inc. to prepare the commitment letter for the next council meeting.

Discussion on Movies in the Park

Mr. Wynn requested using approximately \$500.00 from the community fund to cover the cost of purchasing a license to show a movie in Ludlow Park on either August 6th or August 13th. Discussion on issues with children playing in the park during the movie. Mr. Dehner suggested showing the movie at Lemker Field, which is fenced off from the rest of the park.

Discussion on Painting the Curb Yellow in Front of 461 Elm Street

Chief Turner discussed an issue with traffic being diverted across the center line in front of 461 Elm Street when a large truck is parked there. Mr. Miller will prepare an ordinance for the next council meeting amending the "no parking" schedule to include the area.

Discussion on Renaming Oldham Street

Mr. Kleier discussed the information he included in the council packets about Jordan Logan, a Ludlow football coach who passed away on May 7, 2010, at age 22. Mr. Kleier presented a sign to Council and requested the City recognize Jordan Logan by renaming Oldham Street as Logan's Way. Mr. Miller will finalize the ordinance for the first reading at the next council meeting. Discussion on selecting a dedication date in conjunction with any events the school has planned.

Resolution 2010-21

Mr. Miller read Resolution 2010-21 *A Resolution of the City of Ludlow, Kentucky to Declare Surplus Items*. Ms. McMullin requested setting a minimum bid at \$300.00 for each vehicle. Mr. Dehner advised one of the vehicles would be taken to the Fireworks Festival for LYF to use as part of a game and then turned in for scrap. **Motion by Ms. McMullin, second by Mr. Wynn, to approve Resolution 2010-21, with a minimum bid of \$300.00.**

First Reading of Ordinance 2010-2

Mr. Miller completed the first reading of Ordinance 2010-2 *An Ordinance Amending Ordinance 2009-10 Setting the Budget for the Fiscal Year July 1, 2009 Through June 30, 2010 for the City of Ludlow Calling for Revenue of ~~\$3,985,219.15~~ \$3,518,827.00 and Expenditures of ~~\$3,985,219.15~~ \$3,518,827.00.*

First Reading of Ordinance 2010-3

Mr. Miller completed the first reading of Ordinance 2010-3 *An Ordinance Setting the Budget for the Fiscal Year July 1, 2010 Through June 30, 2011 for the City of Ludlow Calling for Revenue of \$2,954,501.00 and Expenditures of \$2,954,501.00.*

CITIZENS WISHING TO ADDRESS MAYOR AND COUNCIL

Mary Ellen Kidd of the Code Enforcement Board (CEB) advised the June CEB meeting was cancelled because Joe Schutzman was out of town. Discussion on the need to fill a vacancy on the Board, due to the death of Chairperson Janet Gaiser. Anyone interested in serving on the Code Enforcement Board should contact the Ludlow Municipal Center. Ms. Sparks will send a letter to a CEB member who hasn't attended the last several meetings inquiring about his interest in continuing to serve on the Board.

Tony Rector of Ludford Street discussed an issue with youth vandalizing property on Ludford Street after curfew. Mr. Dehner suggested Mr. Rector speak with Chief Turner about how to handle the situation. Discussion on the water meter replacement on Ludford Street and the poor condition of the area around each meter. Mr. Dehner advised Northern Kentucky Water District would do a walk through with the contractors to look for any issues that need to be fixed before the project is completed.

**Motion by Mr. Wynn, second by Ms. McMullin, to adjourn the meeting at 8:40 p.m.
Motion carried, all ayes.**

Respectfully submitted,

Laurie Sparks, City Clerk

Attest: _____
Ed F. Schroeder, Mayor