

KENTON COUNTY AND CITIES', KENTUCKY OCCUPATIONAL LICENSE APPLICATION



KENTON COUNTY



BROMLEY



CRESCENT SPRINGS



CRESTVIEW HILLS



EDGEWOOD



ELSMERE



ERLANGER



FORT MITCHELL



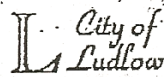
FORT WRIGHT



INDEPENDENCE



LAKESIDE PARK



LUDLOW



PARK HILLS



TAYLOR MILL



VILLA HILLS

PLEASE READ CAREFULLY BEFORE COMPLETING APPLICATION This application for an occupational license is to be completed by all individuals, corporations, partnerships, or other entities performing work or services, making sales, including but not limited to, the ownership and/or operation of rental property; real estate sales; any type of subcontract work for which compensation is made including commissions; door-to-door solicitation; pick-up or delivery of persons or goods; or otherwise conducting any type of business activity in Kenton County, KY or Cities listed above. **ISSUANCE OF ANY LICENSE PURSUANT TO THIS COMPLETED APPLICATION IS SUBJECT TO ZONING APPROVAL OBTAINED FROM THE APPLICABLE JURISDICTION. ALL LICENSES ISSUED HEREIN ARE SUBJECT TO REVOCATION WITHIN 30 DAYS.**

KENTON COUNTY AND CITIES', KENTUCKY OCCUPATIONAL LICENSE FEE SCHEDULE

TELEPHONE NUMBER	CITY	EMPLOYEE WITHHOLDING		EMPLOYER OR BUSINESS FEE			BUSINESS LICENSE RENEWAL FEE	
		RATE	WAGE CAP	NET OR GROSS	RATE	MIN FEE		MAX FEE
(859) 261-2498	Bromley	.01		Gross	.00075	N/A	N/A	\$50
*(859) 292-2184	Covington	.025	FICA CAP	Net	.025	N/A	\$40,000	\$50
(859) 341-3017	Crescent Springs	.01		Gross	.00075	N/A	N/A	\$50
(859) 341-7373	Crestview Hills	.01	FICA CAP	Net	.0075	N/A	N/A	\$30
(859) 331-5910	Edgewood	.01		Net	.0075	\$50	N/A	\$50
*(859) 342-7911	Elsmere	.01		Net	.01	\$30	\$1,000	\$25
(859) 727-2525	Erlanger	.01		Gross	.00075	N/A	\$40,000	\$50
(859) 331-1212	Fort Mitchell	.01		Gross	.00075	N/A	N/A	\$50
(859) 331-1700	Fort Wright	.01		Gross	.00075	N/A	N/A	\$50
(859) 356-5302	Independence	.0125		Gross	.00075	N/A	N/A	\$50
(859) 341-6670	Lakeside Park	.01		Gross	.0075	N/A	N/A	\$50
(859) 491-1233	Ludlow	.015		N/A	N/A	N/A	N/A	\$40
(859) 431-6252	Park Hills	.01		Gross	.0045	N/A	\$750	\$50
(859) 581-3234	Taylor Mill	.02		Net	.02	N/A	N/A	\$50
(859) 341-1515	Villa Hills	.01		Gross	.00075	N/A	N/A	\$50
(859) 392-1440	Countywide	N/A	N/A	N/A	N/A	N/A	N/A	\$175


* City acts as own collecting agent. Contact them directly if additional information is needed regarding their occupational license fees.

IN ADDITION TO employecc withholding and employer or business fees for the CITIES listed above, all wages and business earnings are also subject to KENTON COUNTY occupational license fee as follows:

(859) 392-1440	Kenton County	UNDER \$25K	NET UNDER	N/A	Based on FICA Cap	N/A
		0.7097%	\$37.5K	0.7097%		
		OVER \$25K	NET OVER			
		0.1097% FICA CAP	\$37.5K	0.1097%		

IMPORTANT: * A ZONING PERMIT MAY BE REQUIRED BEFORE YOU BEGIN BUSINESS ACTIVITY. CONTACT CITY OR COUNTY AS NEEDED AT TELEPHONE NUMBER ON BACK FOR DETERMINATION.
 * DOOR-TO-DOOR SOLICITATION REQUIRES ADDITIONAL CITY PERMIT. CONTACT CITY OR COUNTY AS NEEDED AT TELEPHONE NUMBER ON BACK FOR DETERMINATION.

QUESTIONS OR ASSISTANCE PLEASE CALL
 Office of License Inspector
 (859) 392-1440 • Fax (859) 392-1459



Kenton County Fiscal Court
 Kenton County Building, Room 601
 303 Court Street, P.O. Box 792
 Covington, Kentucky 41012-0792
 The Official Agent for Occupational Licenses
 Plus for Kenton County and Cities, Kentucky

OFFICE USE ONLY

CITY _____
 ZONING APPROVAL _____
 DATE _____

FORMS TO SEND _____
 SET D _____
 ANN YR _____ LIC YR _____
 LIC EXP DATE _____
 ACT CODE _____
 PIDN _____
 SUBS _____
 OCC LIC NUMBER _____

BUSINESS LICENSE FEES (Fees do not apply to non-profit organizations, clergy, or domestic servants.)

1) CHECK ONE: NEW APPLICATION ADDING A CITY LICENSE TO EXISTING LICENSE # _____

2) CHECK BELOW AS NEEDED: (A) CITY LICENSE(S) ONLY OR: (B) COUNTYWIDE BUSINESS LICENSE

A) CITY LICENSE(S) ONLY:

CITY	FEE	CITY	FEE	CITY	FEE	CITY	FEE
___ BROMLEY	\$50	___ ELSMERE	\$25	___ INDEPENDENCE	\$50	___ TAYLOR MILL	\$50
___ CRESCENT SPRINGS	\$50	___ ERLANGER	\$50	___ LAKESIDE PARK	\$50	___ VILLA HILLS	\$50
___ CRESTVIEW HILLS	\$30	___ FORT MITCHELL	\$50	___ LUDLOW	\$40	___ KENTON COUNTY	NO FEE
___ EDGEWOOD	* \$100	___ FORT WRIGHT	\$50	___ PARK HILLS	\$50		

B) COUNTYWIDE BUSINESS LICENSE Valid in all Cities above. Not valid in City of Covington, Kentucky \$175.00

*EDGEWOOD: \$50 of Edgewood fee can be applied as credit to annual Edgewood net profit tax.

TOTAL "A" OR "B": _____

MAKE CHECK PAYABLE TO KENTON COUNTY FISCAL COURT

WARNING: Statements in this application shall be made under oath, or by affirmation or by any other legally authorized manner of attesting to the truth of such statement. Any false statements made herein shall be punishable according to law; and may be cause for denial of the application or the revocation of the business license issued pursuant thereto.

PLEASE TYPE OR PRINT:

- Complete Name of Business Owner _____
- Address _____
City, State and Zip + 4 _____
- Telephone (____) _____ Fax (____) _____ Emergency or Night no. (____) _____
- Trade Name of Business _____
- Street address of where business will be conducted in Kenton County _____
- Telephone (____) _____ Fax (____) _____ Emergency or Night no. (____) _____
- Mailing Address for Tax Forms _____
City, State and Zip + 4 _____
- Contact Persons: For Payroll Withholding, Annual License Fees, Business License Renewal Fee
Name _____ Title _____ Telephone (____) _____

9) CHECK ONE ONLY AND COMPLETE:

- SOLE PROPRIETOR: S.S. No. _____
Date of Birth _____
MONTH / DAY / YEAR
- CORPORATION: (Date organized) ____ / ____ / ____ State (____)
Accounting Period: Calendar Year Fiscal Year Ending ____ / ____ / ____
MONTH / DAY
- Process Agent Name _____
Address _____
City, State, Zip _____
Officers' Names and Addresses _____
- PARTNERSHIP:
Partners' Names and Addresses _____
- NON-PROFIT (Attach IRS Determination of Status)
- OTHER:
Please Describe _____

10) Federal Tax Identification Number _____

- List All Hazardous Materials, Pets or Guard Animals, Used or Located on Property _____
- Will any part of business activity be performed from your home? _____ YES _____ NO
- Date Business to Begin in County ____ / ____ / ____
MONTH YEAR
- Do You or Will You Have Employees?
_____ YES _____ Est. No. of Employees _____ NO
- Do You or Will You Use Independent Contractors?
_____ YES (Include names & addresses) _____ NO
- Do You or Will You Use "Leased" or "Temporary Help" employees?
_____ YES _____ Est. No. of Employees _____ NO
If yes, include name(s) and address(es) of leasing or temporary agency(s). _____
- Nature of Business (Please describe your business and its operation, including where and how sales, services or other activities take place) If nature of business is own or operate rental property, include full address of rental property. _____

I HEREBY CERTIFY THAT ALL INFORMATION AND STATEMENTS HEREIN ARE TRUE AND CORRECT. (Application and payment will be returned if any part incomplete). Occupational License will be issued upon processing of completed application.

X _____
 (SIGNATURE) _____ (DATE) _____
 (PRINT NAME) _____ (TITLE) _____